

- EVMWD BOARD ACTION  
 APPROVED  
 APPROVED AS AMENDED  
 DENIED  
 CONTINUED
- 

**MINUTES  
ENGINEERING AND OPERATIONS COMMITTEE  
Adjourned Meeting  
May 13, 2019**

The Adjourned Engineering and Operations Committee Meeting was held at 31315 Chaney Street, Lake Elsinore, California.

Director Present:

Harvey Ryan  
Jared McBride (Entered at 3:34)

Staff Present:

Robert Hartwig, Interim General Manager  
Terese Quintanar, District Secretary/Administrative Services Supervisor  
Jason Dafforn, Director of Engineering and Water Resources  
Matthew Bates, Engineering Manager  
John Manhard, Facilities Manager  
Dennis McBride, Wastewater Operations Manager  
Tim Collie, Water Operations Manager  
Shawn Gray, Water Production Superintendent  
Andrea Kraft, Engineering Project Coordinator  
Rebecca Miller, Sr. Office Assistant  
Christina Ramirez, Executive Assistant

**CALL TO ORDER**

Director Ryan called the meeting to order at 3:30 p.m.

**PUBLIC COMMENTS**

The meeting was opened to public comments and there were none.

1. **Department Employee Recognition Program – Going the Extra Mile Award** – Andrea Kraft announced the selection for the GEM Award; Rebecca Miller, Sr. Office Assistant. She explained that nominations are submitted, and managers review and select the winners. Engineering, Water Resources and Operations departments participate in this program. Winners have their name placed on perpetual plaques.
2. **Approve Amendments to Professional Services Agreements with Albert A. Webb Associates and Infrastructure Engineering Corporation for On-Call Inspection Services** – The Engineering

Department oversees construction of the District's water and sewer facilities. Inspection Services play a key role in ensuring that facilities are built per plan and in a manner that maximizes their operational benefit and useful life.

On August 24, 2017, the Board of Directors awarded Professional Services Agreements for On-Call Inspection Services to Albert A. Webb Associates (Webb) and Infrastructure Engineering Corporation (IEC) at \$250,000 each to support active development and small capital improvement projects.

Over the last year, IEC has provided a higher level of customer service and inspectors are made available when requested. Staff recommends a transfer of funds from Webb's contract to IEC's contract in the amount of \$75,600.

Staff plans to present these items at the May 23, 2019 Board of Directors Meeting to recommend approval of Amendment No. 2 to the Professional Services Agreement with Albert A. Webb Associates, a deduction in the contract by \$75,600. Staff will also recommend approval of Amendment No. 1 to the Professional Services Agreement with Infrastructure Engineering Corporation in the amount of \$75,600.

- 3. Engineering Department Performance Measures and Project Updates**

Parag Kalaria presented CIP measures. There are about 30 projects in planning and design, 12 in construction. Program Management contracts are with IEC and Carollo and both are on budget and deliverables are timely and have high quality. Projects underway include the Palomar Well No. 2 Drilling, Phase 2, Palomar Well Wellhead and Treatment Facilities, Phase 3, Lee Lake Wells, and Warm Springs Basin Wells. Unfortunately, bedrock was encountered at 52 feet during the drilling work. Geoscience is working on the next steps. The Regional Water Reclamation Facility Expansion and Upgrades project, Package 1 will be completed in December. Staff is looking for firms that do the same kind of work and have experience with these projects to be pre-selected. Package 2 Design is underway, and the MVR and UV equipment pricing and schedule have already been negotiated. The Horsethief Canyon Water Reclamation Facility Expansion and Upgrades project bids came in high. The Regional Outfall Ag pipeline should be completed by the end of June. This project involves multiple agencies and native American Cultural Resources, so Water Resources will be working with Public Affairs to plan a ribbon cutting, once the project is complete.

Mr. Bates provided an update on the Diamond Regional Lift Station Dual Force Mains project. CEQA review is complete and this project should be completed in July. Skymeadows Booster Pump Station design is due this week. Property acquisition is underway, for \$5,000 and we hope to bid the

project this month. Meadowbrook Reservoir improvements will start mid-June and we will have a negative/deductive change order to Dudek for \$62,000 due to change in scope. Railroad Canyon WRF Yard Piping pond lining is complete and baffle walls and pumps are being delivered in June. The Railroad Canyon SCADA project design is being revised, changing the vendor from SI to Emerson and the Title 22 report has been submitted to the State for review. Project construction will be in 2021. The A-2 Lift Station rehabilitation was completed in April and final punch list is underway. An RFP was issued for the District parking lot, but funds will not be available until after budget adoption. Director McBride expressed concern for the timing of the project and pending rate increases. There has been one change order for the Summerly Well; however, the overall amount will be about \$20,000 or 1.8%.

It's been an active month for new development, due diligence, planning and plan checking. District inspectors are completing about 94% in house. Staff expects more utilization of consultants soon because of the higher activity. IEC and Webb & Associates are current consultant inspectors. Staff explained that IEC is currently providing the best services for us. Development Services staff continue to respond very expeditiously to customer requests.

4. **Operations Department Performance Measures** – John Manhard provided an update on Mechanical Maintenance and Facilities Maintenance performance tasks. Planned work versus reactive is at 94%.
5. **Consider Items for Board Review** – None.
6. **Discuss Future Agenda Items** – None.
7. **Other** – Jason Dafforn unveiled the new method to see project updates for developer and CIP projects, which is interactive and linked to our GIS system. The map and details of developments or projects will be available to the Board through a link, and staff plans to inform the rest of the Board at Wednesday's Study Session.
8. **Adjournment at 4:40 p.m.**