

**MINUTES  
REGULAR MEETING OF THE BOARD  
OF DIRECTORS OF ELSINORE VALLEY  
MUNICIPAL WATER DISTRICT**

**THURSDAY, MAY 23, 2019**

The Regular Meeting of the Board of Directors of Elsinore Valley Municipal Water District was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California.

Directors Present

Andy Morris, President  
Phil Williams, Vice President  
Harvey R. Ryan  
Darcy Burke  
Jared McBride

Staff Present

Robert Hartwig, Interim General Manager  
John Brown, Legal Counsel  
Terese Quintanar, District Secretary/Administrative Services Supervisor  
Christy Gonzalez, Executive Assistant/Deputy Board Secretary  
Jennifer Dancho, Director of Human Resources and Safety  
Jason Dafforn, Director of Engineering and Water Resources  
Jase Warner, Director of Operations  
Jim Ollerton, Director of Information Technology  
Greg Morrison, Governmental Relations Officer  
Margie Armstrong, Director of Strategic Programs  
Tim Collie, Water Operations Manager  
Scott Thompson, Accounting Manager  
Matthew Bates, Engineering Manager  
Parag Kalaria, Water Resources Manager  
Susie Evans, Senior Executive Assistant  
Bonnie Woodrome, Community Affairs Supervisor  
Skyler Munson, Executive Assistant  
Corrine Nicolic, Accountant III

<b>CALL TO ORDER</b>
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The meeting was called to order by President Morris at 4:04 p.m.

<b>APPROVAL OF AGENDA</b>
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Business Item III.B was removed from the Agenda.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to approve the Agenda as amended.

<b>PUBLIC COMMENTS</b>
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The meeting was opened to public comments and there were none.

<b>Item I.0 PUBLIC HEARING</b>
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<b>Item I.A. - Public Hearing for 2019-2020 Standby Assessments</b> <b>1. Water Standby Assessment</b> <b>2. Wastewater Standby Assessment</b> <i>Ordinance Nos. 246-250</i>
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The hearing was opened by President Morris at 4:05 p.m. He asked the Secretary for proofs of mailing of the notices and the Secretary confirmed that notices were mailed to customers on April 8, 2019, posted on the District's website and published by the Press Enterprise on May 6, 2019 and May 13, 2019.

President Morris asked staff for a report and Scott Thompson reported that this is for the annual adoption of the standby rates for water and wastewater for 2019 and 2020. The revenue generated from the assessments help to offset the cost of maintenance on the existing water and sewer systems, and to ensure that the systems are in proper working order when undeveloped properties are ready to connect. The assessments provide equity between existing rate payers and future customers by spreading the maintenance cost between the two. The assessments on improved properties also help finance improvements and expansion to the Districts existing systems.

President Morris requested the District Secretary note all objections, protests, and requests to be heard, which have been filed, received, read and considered. She responded there were none.

There were no other public comments to be heard so the hearing was closed at 4:07 p.m. by President Morris.

A motion was made by Director Williams seconded by Director Ryan, and carried unanimously to:

- 1. Adopt Ordinance No. 246: Establishing Water Standby Assessments or Availability Charges for All of the Elsinore Valley Municipal Water District.**
- 2. Adopt Ordinance No. 247: Establishing Sewage and Wastewater Service Standby Assessments or Availability Charges for All of the Regional Division of Elsinore Valley Municipal Water District.**

3. ***Adopt Ordinance No. 248: Establishing Sewage and Wastewater Service Standby Assessments or Availability Charges for All of the California Oaks Sewer Service Area of Elsinore Valley Municipal Water District.***
4. ***Adopt Ordinance No. 249: Establishing Sewage and Wastewater Standby Assessments or Availability Charges for All of Improvement District U-2 of the Elsinore Valley Municipal Water District.***
5. ***Adopt Ordinance No. 250: Establishing Water Standby Assessments or Availability Charges for the Former Elsinore Water District Area;***

<p><b>Item I.B. - Public Hearing for Placing Monthly Sewer Charges for Sewer-Only Customers on the 2019-2020 Tax Roll</b> <b><i>Ordinance No. 251</i></b></p>
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The hearing was opened by President Morris at 4:09 p.m. He asked the Secretary for proof of mailing of the notices and the Secretary confirmed that notices were published by the Press Enterprise on May 6, 2019 and May 13, 2019.

President Morris asked staff for a report and Scott Thompson reported that this is for customers who only have sewer service but not water service. We have been placing these charges on the tax roll since 1998 for the reason of recourse for nonpayment for sewer service.

President Morris received confirmation that there were no objections received.

There were no other public comments to be heard so the hearing was closed at 4:10 p.m. by President Morris.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to:

1. ***Adopt Ordinance No. 251; and,***
2. ***Place sewer service charges on the 2019-2020 tax roll (July 1, 2019 to June 30, 2020) for parcels for which the District provides sewer service, but not water service.***

<b>Item II.0 - Consent Calendar</b> <i>Minute Order #5421-5424</i> <i>Resolution No. 19-05-02</i>
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- A. APPROVAL OF:
1. Minutes of the Special Board Meeting of May 2, 2019
  2. Demands
  3. Adoption of Resolution to Approve the Purchase of Tax-Defaulted Property from the County of Riverside Treasurer-Tax Collector  
**Reso. No. 19-05-02**
  4. Amendment No. 3 to the Contract Services Agreement with Alvarez Enterprise Services for District Janitorial Services **MO #5421**
  5. Amendments to Professional Services Agreements with Albert A. Webb Associates and Infrastructure Engineering Corporation for On-Call Inspection Services **MO #5422**
  6. Contract Services Agreement with Duke's Root Control for Sanitary Sewer Pipeline Root Control **MO #5423**
  7. Contract Services Agreement with Superior Ready Mix for Concrete, Concrete Slurry and Delivery **MO #5424**
- B. APPROVAL OF TRAVEL AUTHORIZATIONS:
1. Andy Morris – ICSC RECON

Director Ryan abstained on Consent Calendar Item 2, Nos. 5027, 240679, and 240701 for sources of income.

A motion was made by Director Williams, seconded by Director Ryan and carried unanimously to:

**1. Approve the Consent Calendar non-pulled items.**

A motion was made by Director Williams, seconded by Director Burke and carried with Director Ryan abstaining to:

**1. Approve Consent Calendar Item 2, Nos. 5027, 240679, and 240701.**

<b>Item III.0 BUSINESS ITEMS</b>
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<b>Item III.A - Consider Approval of Additional Funding and Ratification of Emerson Contract No. 684, Task Order No. 1 for the Regional Plant Expansion Project</b> <i>Minute Order #5425</i>
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Mr. Ollerton reported that this project received an emergency approval and is now requesting a ratification of the contract in order to ensure that the District maintained the eligibility of the grant requirements. This item was brought to the Study Session on May 15, 2019 and staff is now requesting that the Board of Directors ratify the amended Task Order No.1 of the contract and approve the

additional \$68,445 to the Task Order plus \$3,422 of overhead, for a total of \$71,867.

A motion was made by Director Williams, seconded by Director Ryan, and carried unanimously to:

1. ***Ratify emergency approval of additional tasks for the Regional Water Reclamation Facility DSC Upgrade with Emerson Ovation DCS,***
2. ***Approve change order to Emerson Contract No. 684 Task Order No.1 in the amount of \$68,445.00 and overhead of \$3,422.00;***
3. ***Authorize the total expenditure in the amount of \$71,867.00 to the Capital Improvement Program 490, with funding provided from a low interest loan from the State Water Resources Control Board; and,***
4. ***Authorize the General Manager to execute the appropriate documents on behalf of EVMWD.***

**Item III.C Consider Approval of Amendment No. 3 to the Contract Services Agreement with Lawnscape Systems, Inc. for Landscape Maintenance and Weed Abatement Services**  
***Minute Order #5426***

Mr. Warner reported that this item is to maintain over 423 sites that require landscape maintenance and weed abatement. The facilities include well sites, booster stations, reservoir sites, water and wastewater treatment plants, lift stations, easements, and the District's administration buildings.

During this contract duration, staff identified 8 additional sites that were not previously identified in the current contract. The amendment will add one year in the amount of \$328,191.88 and an additional \$17,256.00 to the contract, for a total of \$345,447.88 for the third and final extension. This will bring the total contract amount to \$1,296,801.68.

Staff presented this item at the May 1, 2019 Study Session meeting and recommended that the Board approve the final contract extension with Lawnscape Systems, Inc. as Amendment No. 3 in the amount of \$345,447.88.

Director Ryan asked if this includes all the small, miscellaneous properties we own. Mr. Warner answered that all of those properties are included. Director Burke commented on the Old Foothill Reservoir maintenance amount increased and asked for clarification. Director McBride asked how many areas are not covered. Mr. Warner answered that the foothills and some areas near the Cleveland National Forest are not cleared, since they are native.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to:

1. ***Approve Amendment No. 3 to the Contract Services Agreement with Lawnscape Systems, Inc. in the amount of \$345,447.88;***
2. ***Authorize a supplemental appropriation of funds in the amount of \$26,986.48 for the Elsinore Water Fund and \$2,972.00 for the Temescal Water Fund with funding provided from the Water Rate Stabilization Reserves and \$10,750.00 with funding provided by the General Fund; and,***
3. ***Authorize the General Manager to execute the appropriate documents on behalf of EVMWD.***

#### **Item IV. A GENERAL MANAGER'S REPORT**

Mr. Hartwig reported that the Canyon Lake Water Treatment Plant has been operating for 53 days consecutively and producing 3-4 MGD, and credited the Operations Plant Staff for the startup success. The CLWTP station reported just over 17 inches of rain to date. EVMWD has been participating in the CUP program since April 1, 2019, for up to 3000 AF of water. He continued to report that Lake Mead is up 2%, or 1.3 million AF of water in the past two weeks. Colorado River runoff is at 112% of normal, Southern Sierra is at 144% of normal, and major reservoirs in the State are at 93% with Diamond Valley close to reaching capacity. He concluded by reporting that Mammoth received a foot of snow this past week.

#### **Item IV. B LEGAL COUNSEL'S REPORT**

John Brown reported that Governor Newsom has taken an interest in water. Specifically, he signed an executive order beginning a process of three state agencies to identify and assess complimentary actions to build a climate resilient water system. It will address shortages, contamination, unaffordable water and declining health of rivers and lakes. Secondly, the groundwater basin prioritization continues and there are now 517 registered groundwater basins. Prioritization of an additional 57 basins have been identified and the comment period for those ends May 30, 2019. He concluded by reporting the new wetlands rules issued by the State Water Resources Control Board being the subject of litigation, focused on the state rules overstepping Federal efforts to free wetlands.

#### **Item IV. C COMMITTEE REPORTS**

Director Ryan reported on the Finance and Administration Committee meeting. Staff will bring information regarding recommended amendments to Section 1500 of the Administrative Code to a future study session. He also reported on the

Legislation, Conservation and Outreach Committee meeting, where Syrus Devers provided a snapshot of the second and third year objectives along with Senate Bills and Assembly Bills currently being monitored. At the meeting, Mr. Devers and Mr. Morrison also reported on meetings with State representatives and the plan for additional meetings to get our issues known.

Director Burke reported on the Water Planning Committee, where they reviewed the Consumer Confidence Report. She also commented that there may be opportunity to expand our CUP program into our other basins, in addition to the Elsinore Basin.

<b>Item V.0 DIRECTORS' COMMENTS AND REQUESTS</b>
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Director Ryan talked about three scholarship events he attended this week, and how generous the community is. This morning, he attended the Special Olympics program at Lakeside High School and commented on what a great program it is and how the community came together to put it together. The kids had a great time, and it is something to attend each year.

Director McBride reported his participation in Clean Extreme and that it was great to see everyone working together. It was engaging and impactful and he commented on how good it was that EVMWD participated. There were over six hundred people there to help.

Director Burke thanked Mr. Warner and Operations department staff for the tour of the CLWTP in operation and extended "kudos" to the operators. Algae is a big problem in Canyon Lake, and she thanked Mr. Warner for his assistance in clearing up some misunderstandings and getting information and communication lines improved. She also asked if Public Notices for hearings could be emailed to affected customers and if the publication can be digital as well. She suggested that all future public hearings be advertised as digital banners.

Director Williams commented on how often he sees staff and how professional they appear. He extended gratitude to staff and commented on how the perception of EVMWD has changed.

Director Morris thanked the Board Members for attending the various community events. He also reported on his attendance at ICSC with the City of Lake Elsinore. It was impactful and helpful that EVMWD was in attendance to answer questions. He opined that it is important to be a team and thanked Mr. Dafforn for doing a great job representing EVMWD. There are several plans for improvements and we will be meeting with the Cities we represent going forward to continue the communication. He also reported on attending the Murrieta Student of the Year event. The scholarships were \$2,600 for each student. He thanked the Board for the continued support of that program.

**Item VII.0 CLOSED SESSION**

The Board adjourned to Closed Session at 4:45 p.m. to discuss:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Name of case: Canyon Lake Property Owners Association vs. Elsinore Valley Municipal Water District, RIC 1503428B
  
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: Assets of EVMWD & the Meeks & Daley Water Company, including real and personal property, in San Bernardino and Riverside Counties, Agency Negotiator: John Vega, or designee, Negotiating Parties: Craig Miller, General Manager, Western Municipal Water District, Under Negotiation: Price and Terms of Payment

The Board reconvened to open session at 6:25 p.m. and no reportable action was taken.

**Item VIII.0 ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:25 p.m.

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Phil Williams, Vice President of the  
Board of Directors of the  
Elsinore Valley Municipal Water District

ATTEST:

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Terese Quintanar, Secretary to the  
Board of Directors of  
Elsinore Valley Municipal Water District