

**MINUTES
REGULAR MEETING OF THE BOARD
OF DIRECTORS OF ELSINORE VALLEY
MUNICIPAL WATER DISTRICT**

Thursday March 14, 2019

The Regular Meeting of the Board of Directors of Elsinore Valley Municipal Water District was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California.

Directors Present

Andy Morris, President
Phil Williams, Vice President
Darcy Burke, Treasurer
Harvey R. Ryan
Jared McBride

Staff Present

John Vega, General Manager
John Brown, General Counsel
Terese Quintanar, District Secretary/Administrative Services Supervisor
Christy Gonzalez, Executive Assistant/Deputy Board Secretary
Susie Evans, Sr. Executive Assistant
Brian Macy, Assistant General Manager - Eng./Ops
Robert Hartwig – Assistant General Manager - Business Services
Jason Dafforn, Director of Engineering and Water Resources
Margie Armstrong, Director of Strategic Programs
Jim Ollerton, Director of Information Technology
Jase Warner, Director of Operations
John Manhard, Facilities Manager
Tim Collie, Water Operations Manager
Jennifer Dancho, Human Resources and Safety Manager
Bonnie Woodrome, Community Affairs Supervisor
Scott Thompson, Accounting Manager
Dennis McBride, Wastewater Operations Manager
Matthew Bates, Engineering Manager
Vanessa Will, Records Management Coordinator
Parag Kalaria, Water Resources Manager

Others Present

Linda Ridenour
Emerson Representatives
Carollo Representatives
IEC Representatives
Hector Ruiz, GDH Representative
Public

CALL TO ORDER

The meeting was called to order by President Morris at 4:03 p.m.

APPROVAL OF AGENDA

A motion was made by Director Williams, seconded by Director Burke, and carried unanimously to approve the Agenda as presented.

PUBLIC COMMENTS

Linda Ridenour addressed the Board to introduce herself, husband and neighbor. She requested a way to get in touch with Director McBride. She mentioned that on Facebook, in regard to the LEAPS project, Nevada Hydro has been saying the lake will be beautiful, but others say they will kill the fish in the lake. She asked what poison they will be using. She also questioned Nevada Hydro's comment about the project being wonderful, and if it turns out that the costs become more than what we agree to, will that be paid for by the rate payers.

Item I.0 CONSENT CALENDAR

Minute Order # 5402-5403

Resolution Nos. 19-03-01 - 19-03-07

A. APPROVAL OF:

1. Minutes of the Special Meeting of February 25, 2019
2. Minutes of the Regular Engineering and Operations Committee Meeting of February 4, 2019
3. Minutes of the Adjourned Water Planning Committee Meeting of February 19, 2019
4. Minutes of the Regular Finance and Administration Committee Meeting of February 19, 2019
5. Minutes of the Regular Engineering and Operations Committee Meeting of March 4, 2019
6. Demands
7. Adoption of a Resolution Approving the 2019 Update to the Local Guidelines of the California Environmental Quality Act (CEQA) (*Reso. No. 19-03-01*)
8. Contract Services Agreement and Extensions with Ayala Engineering for On-Call Sewer Line Maintenance, Wet Well Maintenance and CCTV Services (*MO# 5402*)
9. Pre-Selection Purchase Agreement with Evoqua Water Technologies for Furnishing Mempulse® Membrane Bioreactor System for the Regional Water Reclamation Facility Upgrades & Expansion - Package 2. (*MO# 5403*)

- 10. Adoption of Resolutions Concurring in Nominations to the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA JPIA") California Water Insurance Fund Board, (A Captive Insurance Company Board) And Executive Committee (*Reso. Nos. 19-03-03 thru 19-03-07*)
- 11. Adoption of Resolution Adopting a Records Retention Schedule and Authorizing the Destruction of Certain District Records and Authorization to Amend the Administrative Code Section 1400 (*Reso. No. 19-03-02*)

Director Ryan abstained on Consent Calendar Item A.6, No. 4850, 239819, 239836, 239856, and 239905 for source of income.

A motion was made by Director Williams, seconded by Director Ryan and carried unanimously to:

- 1. Approve the Consent Calendar non-pulled items.**

A motion was made by Director Burke, seconded by Director Williams, and carried, with Director Ryan abstaining to:

- 1. Approve the Consent Calendar Item A.6, Nos. 4850, 239819, 239836, 239856 and 239905.**

Item II.0 BUSINESS ITEMS

Item II.A CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT OF A COMPREHENSIVE ASSET MANAGEMENT PLAN (AMP)
<i>Minute Order #5404</i>

Ms. Armstrong explained the purpose of an Asset Management Plan (AMP) is to develop an asset management strategy that can be utilized to best manage and plan for rehabilitation and replacement of water and sewer assets.

In this first phase, four specific tasks will be completed which will be utilized in the development of the complete AMP. This phase will focus on water and sewer pipelines, water booster pump stations, and sewer lift station.

The specific tasks that will be completed as part of this phase of the project are as follows:

Task 1 - Creation of a holistic asset register where the District's asset inventory is organized in a logical, hierarchical manner that's easily understandable and can be integrated into an asset management database.

Task 2 - Risk Prioritization Plan for replacement of facilities. Each system has unique types of conditions, deficiencies, and assets with service lives that present a unique risk for the District. The plan will identify the probability, risk, and consequence of failure for each asset based on various categories, such as asset condition, regulatory, financial, and social impacts.

Task 3 – Development of a Capital Replacement Budget, utilizing the Risk Prioritization Plan.

Task 4 – Software evaluation. Review District's practices, business processes, and document desired software needs and functional system requirements. Evaluate four Asset Management (AMS) software and four Computerized Maintenance Management System (CMMS) software based on the functional system requirements.

Staff presented this item at the March 6, 2019 Study Session, and recommended award of a Professional Services Agreement with GHD, Inc. in the amount of \$199,986. This item, including staffing cost (50 hours) of \$3,514 and overhead of \$9,999, totals \$213,499.

Director Burke questioned if this will include any requirements for the vulnerability assessment protocol and guidelines from USEPA. Ms. Armstrong responded that any guidelines appropriate for the project will be incorporated.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to:

- 1. Approve a Professional Service Agreement with GHD, Inc in the amount of \$199,986;**
- 2. Approve staffing cost in the amount of \$3,514;**
- 3. Approve overhead in the amount of \$9,999;**
- 4. Authorize the total expenditure and a supplemental budget appropriation in the amount of \$213,499 to the Capital Improvement Program 490, with funding provided by the General & Administrative Fund 15; and,**
- 5. Authorize the General Manager to execute the appropriate documents on behalf of EVMWD.**

Item II.B CONSIDER APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH PARSONS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY UPGRADES & EXPANSION DESIGN PROJECT

Minute Order #5405

Mr. Dafforn explained that this is a District requested revision to the scope of work for design of the Regional Wastewater Reclamation Facility Upgrades and Expansion Project. The revision involves changes to SCADA along with the change in location to the maintenance workshop.

Staff presented this item at the March 4, 2019 Engineering and Operations Committee Meeting. This item, including overhead of \$9,701.00, totals \$203,726.00.

These changes result in a \$1.6M deduction in the SCADA costs.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to:

- 1. Approve Amendment No. 2 to the Professional Services Agreement with Parsons in the amount of \$194,025;***
- 2. Authorize \$9,701.00 for overhead;***
- 3. Authorize the total expenditure in the amount of \$203,726.00 to the Capital Improvement Program 490, with funding provided from various sources as outlined in the attached fiscal impact;***
- 4. Authorize a supplemental budget appropriation in the amount of \$116,645 for the RWRf Upgrades project C1811, with funding provided from the Wastewater Replacement Program 333; and,***
- 5. Authorize the General Manager to execute the appropriate documents on behalf of EVMWD.***

Item II.C CONSIDER APPROVAL OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH INFRASTRUCTURE ENGINEERING CORPORATION FOR PROGRAM MANAGEMENT SERVICES OF NEAR-TERM WATER SUPPLY PROJECTS

Minute Order #5406

Mr. Dafforn explained that in 2015, staff identified opportunities to leverage our local water resources resulting in a reduction of our dependence on imported water. These new local water wells became known as the Integrated Resources Plan (IRP) projects. The intent of this program is to expedite several water supply projects that will ultimately provide a local, sustainable water supply to accommodate the projected 66% population growth within EVMWD's service area over the next 20

years. The projects vary in complexity and difficulty and range from studies to groundwater production wells.

Now that we are nearing the end of the Contract amount, staff is requesting an amendment to increase the Contract by an amount of \$1,640,600 to finish the IRP projects and complete the capital projects they are currently managing. The project budgets remain appropriately funded and this increase will only amend the Contract limits.

Staff presented this item at the February 20, 2019 Study Session, and recommended award of Amendment No. 3 to the Professional Services Agreement with Infrastructure Engineering Corporation in the amount of \$1,640,600. This item, including overhead of \$64,218, totals \$1,704,818.

A motion was made by Director Williams, seconded by Director Burke and carried unanimously to:

1. ***Approve Amendment No. 3 to the Professional Services Agreement for Program Management Services with Infrastructure Engineering Corporation in the amount of \$1,640,600;***
2. ***Authorize \$64,218.00 for overhead;***
3. ***Authorize a total amount of \$1,704,818, to be charged directly against various capital improvement projects with previously approved budgets; and,***
4. ***Authorize the General Manager to execute the appropriate documents on behalf of EVMWD.***

Item II.D	CONSIDER APPROVAL OF A MASTER SERVICES AGREEMENT WITH EMERSON AND TASK ORDER 1 FOR THE REGIONAL WATER RECLAMATION FACILITY UPGRADES & EXPANSION - PACKAGE 1B DISTRIBUTED CONTROL SYSTEM UPGRADE
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Minute Order #5407

Mr. Ollerton explained that Task Order 1 with Emerson is for the Regional Water Reclamation Facility Upgrade & Expansion Project. It includes a complete upgrade to the existing Emerson Ovation DCS, replacement of existing Modicon Programmable Logic Controller's (PLCs) with Emerson Remote I/O, Ovation training and recommended spares.

Staff presented this item at the February 20, 2019 Study Session Meeting recommended award of a Professional Services Agreement with Emerson in the amount of \$1,306,457. This item, including overhead of \$54,194, as well as staff time (200 hours) & fringe benefits of \$56,984, totals \$1,417,635.

A motion was made by Director Williams, seconded by Director Ryan and carried unanimously to:

- 1. Approve authorization of a Master Services Agreement with Emerson and approve Task Order 1., Inc. in the amount of \$1,306,457;**
- 2. Authorize \$54,194 for overhead and \$56,984 for staff time;**
- 3. Authorize the total expenditure in the amount of \$1,417,635 to the Capital Improvement Program 490, with funding provided from sources as outlined in the fiscal impact; and,**
- 4. Authorize the General Manager to execute the appropriate documents on behalf of EVMWD**

Item III.A GENERAL MANAGER'S REPORT

Mr. Vega reported on statewide rainfall and snow pack levels. We have had almost 15.5 inches of rain, locally. Southern Nevada snowpack is at 156% of normal, with Southern Sierra snowpack at 159%. MWD stored and held water from the Colorado River Aqueduct and as a result was able to store 1.9 million-acre feet. This year alone, they have stored 2.5 million-acre feet.

He continued and reported on the Machado, Joy, Corydon and Cereal Wells. They are all online and pumping. Groundwater levels are doing well. Lake Elsinore level was recorded at 1241.32 feet. This is seven feet up since January, approximately 23,000-acre feet of water into Lake Elsinore.

Mr. Vega also reported that the Drought Contingency Plan is to store 250,000 additional acre feet in Lake Mead. Arizona signed the agreement, but the Imperial Irrigation District delayed its approval. MWD stepped in to fill the gap, to put MWD ahead for an additional 250,000-acre feet in Lake Mead. We have 82,000-acre feet more this year than we did last year in Lake Mead. Lake Powell is down about 2M acre feet still.

Item III.B LEGAL COUNSEL'S REPORT

John Brown reported on the recent indictments regarding college admissions. A small handful of those involved are public employees. The FPPC is interested in whether these bribes were reported as income or gifts.

Item III.C BOARD COMMITTEE REPORTS

There were none.

Item IV.0 DIRECTORS' COMMENTS AND REQUESTS

Director Burke commented on the Records Retention Policy and the thoroughness of it. She commended staff for a thorough job done.

Director McBride commented on the WaterLog and that the water tax is not coming from the District. Moving forward he suggested educating the public that the water tax is not being instigated by EVMWD.

Director Ryan answered Linda Ridenour, that he was unaware of any poisons planned and urged everyone to not believe everything on the internet and stated that we are not involved in the LEAPS project at all.

Director Williams reported that there is a settlement agreement, we are out of the project and will sell them water if they request it. As far as the internet stories, he urged her to contact EVMWD to confirm true or false information.

John Brown stated EVMWD will only provide water to LEAPS on a revenue neutral basis, so it should have no impact on ratepayers.

Item V.0 CLOSED SESSION

The Board adjourned to Closed Session at 4:28 p.m. to discuss:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR Property: APN 375-301-015; Agency Negotiator: John Vega; Negotiating Parties: Lumos Communities and EVMWD; Under Negotiation: Price

The Board reconvened to open session at 4:37 p.m. There was no reportable action taken in closed session.

Item VI.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 4:37p.m.

Andy Morris, President of the
Board of Directors of the
Elsinore Valley Municipal Water District

ATTEST:

Terese Quintanar, Secretary to the
Board of Directors of the
Elsinore Valley Municipal Water District